

exchange to or between all State Departments, institutions and agencies, or to sell all supplies, materials and equipment which are surplus, obsolete or unused; and to maintain inventories of all fixed property and of all moveable equipment, supplies and materials belonging to the State Government, or any of its departments, institutions or agencies.

Exchanging of supplies.
Sale of surplus.
Inventories.

(f) To make provision for and to contract for all State printing, including all printing, binding, paper stock and supplies or materials in connection with the same.

Contract for State printing.

SEC. 3. All rights, powers, duties and authority relating to State printing, or to the purchase of supplies, materials and equipment now imposed upon and exercised by the State Printing Commission, and/or the Commissioner of Labor and Printing and/or any other State department, institution, or agency under the several statutes relating thereto, are hereby transferred to the Director of Purchase and Contract and all said rights, powers, duty and authority are hereby imposed upon and shall hereafter be exercised by the Director of Purchase and Contract under the provisions of this act.

Certain contractual powers exercised by other departments transferred to new Director.

SEC. 4. It shall be the duty of all departments, institutions, or agencies of the State Government to furnish to the Director of Purchase and Contract when requested, and on blanks to be approved by him, tabulated estimates of all supplies, materials and equipment needed and required by such department, institution or agency for such periods in advance as may be designated by the Director of Purchase and Contract.

Reports to Director required of all agencies as to needs.

SEC. 5. The Director of Purchase and Contract shall compile and consolidate all such estimates of supplies, materials and equipment needed and required by all State Departments, institutions and agencies to determine the total requirements for any given commodity. If the total requirements of any given commodity will involve an expenditure in excess of two thousand dollars, sealed bids shall be solicited by advertisement in a newspaper of State-wide circulation at least once and at least ten days prior to the date fixed for opening of the bids and awarding of the contract: *Provided*, other methods of advertisement may be adopted by the Division of Purchase and Contract, with the approval of the Advisory Budget Commission, when such other method is deemed more advantageous for the particular item to be purchased. Regardless of the amount of the expenditure, it shall be the duty of the Director of Purchase and Contract to solicit bids direct by mail from reputable sources of supply. Except as otherwise provided for in this act, all contracts for the purchase of supplies, materials or equipment made under the provisions of this act shall wherever possible be based on competitive bids and shall

Consolidation of estimates by Director.

Sealed bids solicited if purchase is over \$2,000.

Advertisement for bids.

Solicitation of bids by mail regardless of amount.